



SEAFIELD PRIMARY PARENT COUNCIL

Minutes of Meeting
Wednesday 27th September 2023

Present

Hayleigh Kefferty (HK)

Sarah-Louise Robinson (SR)

Lauren Noer (LN)

Toni Dempster (TD)

Lynne Egan (LE)

Kenni Hamilton (KH)

Welcome and Introduction

LE welcomed everyone and thanked them for coming.

Meeting Times

LE asked the parents present about whether this time of day was the best time for meetings. All parents agreed that evening suited them best, that a Wednesday night was a good night for them and that meetings would be trialled at a 6pm start.

Role of Parent Council

LE shared document detailing information about the types of things that a PC could typically be involved in. The parents present were keen for some events or activities to take place as these are things that the wider parent forum are looking to be introduced.

An initial activity of a "Hallowe'en Swap Shop" was agreed and planned. Details to be emailed to parents.

Parent group to collect items in playground from Mon 2nd Oct – Fri 6th Oct. Swap shop to be held in school hall from 12.15pm – 1.00pm on Friday 20th October.

In order to gain suggestions about what wider parent forum would like to see in terms of events, a suggestions box will be put out at upcoming school parent consultations. TD will organise a box and HK will draft a sample slip for parents/carers to complete. LE will organise this being out at parent consultations.

Parent Council Appointment of Office Bearers

HK indicated that she would be happy to take on the role of Chairperson. LN proposed and SR seconded.

LN indicated that she would be happy to take on the role of Secretary. SR proposed and HK seconded. A Treasurer will be required to be appointed at the next meeting.

Date and time of next meeting

Wednesday 8th November at 6pm in the school.

